

## **RFCA #21-2499**

**Section 1.** The City Manager or designee, or the Director of the Department of Human Services (DHS) or designee, is hereby authorized to submit a grant application, and accept grant funds upon award in an amount up to \$2,143,177.00 from the U.S. Department of Health and Human Services (HHS) and authorizes an in-kind matching budget of up to \$535,794.00 to bring the total budget up to \$2,678,971.00 for the Early Head Start-Child Care Partnership (EHS-CCP) Program for Head Start Services for the period February 1, 2022 through January 31, 2023. A copy of said application is on file with the Department of Human Services.

**Section 2.** The City Manager or designee, or the Director of the DHS or designee, is further authorized to initiate, negotiate, and execute any and all necessary documents including a grant contract, and contract amendments accepting, when approved by HHS: a) carryover funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to 20% of the total amount initially awarded; f) reimbursement increases of administrative funds for each participant served; g) one time equipment purchases or defined program services; and h) changes in regulations mandated.

**Section 3.** A proposed budget including an in-kind matching budget of up to \$535,794.00, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is hereby approved and adopted for entry in the City books. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount of up to \$2,143,177.00 from HHS will be appropriated in said fund. A formal final budget which will include a department specific fund, Internal Order numbers, and General Ledger numbers will be submitted by the department upon award.

**Section 4.** The proposed personnel complement of six (6) positions for the EHS-CCP Program, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is hereby approved.

**Section 5.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**Section 6.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.